

# Mason County Health Department



**Public Health**  
Prevent. Promote. Protect.

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Minutes  
Mason County Board of Health  
Tuesday, June 6<sup>th</sup> 2023, 7:00 pm

Attending:	Kenny Beard		Absent:	Heather Daniels
	Nathan Moehring			Ashlee Vanetten
	Jason Bastien			Rebecca Switzer
	James Brown			
	Mike Markley			
	Curt Jibben- Administrator			

1. The Mason County Board of Health met on June 6<sup>th</sup> 2023 with Kenny Beard calling the meeting to order at 7:00
2. Guest: None
3. **Consent Agenda** Minutes from March 7 2023 & financial reports reviewed

*Motion to approve:*

*Jason Bastien*

*Second: Mike Markley*

**Motion Carried**

4. **UNFINISHED BUSINESS- NONE**
5. **ADMINISTRATOR’S REPORT:**

- a. Legislation- LHPG received a 6m increase.
- b. Grants- Noted we are providing the colon cancer screenings in house, as opposed to via mail through the colon cancer grant that ends in June. Workforce grant has been awarded at a total of \$350,000 thru Nov. 2027. Discussed that the grant can only be used for the retention and recruitment of PH staff to include employee engagement supplies/activities. Administrator noted preference to have the vast majority of the grant go directly to employee incentive pay in an effort to retain current employees. Also noted that if the Board ops to provide incentive pay to Admin, it should be capped at the actual dollar amount provided to the highest paid Director as opposed to a percentage of Administrator’s pay.

*Motion directing Administrator to determine across the board % incentive pay within grant parameters for all office employees with Administrator’s dollar amount capped at the Director of Nursing’s incentive dollar amount:*

*Jason Bastien*

*Second: James Brown*

**Motion Carried**

- c. ITFC Inspections- New grant guidelines indicate 15% of non-licensed facilities in the County should be inspected for smoke free compliance. It was noted that MCHD does not track all businesses so would not know what 15% actually equates to. Further, IDPH has indicated they are not enforcing the 15% clause in the grant. Board concurred that MCHD should continue to do unintrusive compliance checks on businesses that are not permitted by MCHD in an effort to be in compliance with the grant and to revisit grant feasibility if IDPH takes a harder line on the 15%.

- d. B2B grants- Noted that Illinois is providing a grant to restaurants open during Covid and that as part of our ongoing partnership with restaurants, we passed this information on via Greater Peoria Economic Development Council.
- e. Building/Grounds- nothing new to report
- f. LHPG & DHS Program reviews- Both reviews completed with no findings
- g. DHS Fiscal Review- Review completed with no findings. Noted that this is the 3<sup>rd</sup> fiscal review since 2018 while we had not had one since around 2006 prior to that.
- h. IPLAN Approval- IPLAN was approved and Local Health Department Certification awarded through October 2027.
- i. IDPH Workforce/Admin Tenure- Reviewed IDPH slides on workforce, current issues facing public health and IDPH's strategies. Roughly 50% of PH workforce has left since 2021. Also reviewed administrator tenure across the state which has also seen significant turnover. Noted that MCHD Admin has 12<sup>th</sup> most tenure in state with many in the top 11 either currently eligible or will be eligible for retirement in next few years.
- j. Long Covid- Shared IDPH slides noting Long Covid is now covered under ADA.
- k. IDPH Standing orders- Discussed IDPH new standing order for pharmacist distribution of contraceptives. Noted that IDPH has not been willing to provide standing orders to LHDs for many years so Admin has inquired if that policy will now change. No response from IDPH at time of meeting.
- l. Funding Next Gen PH- Discussed the spending in the current IL budget. Noted that numerous new programs as well as increases are being dished out with no apparent structural change in how IL does business. The immigrant healthcare program that was estimated to cost approx. 2-4m a few years ago is now projected to cost 1.2billion in FY24. Further, grants are being issued to combat the rising cost of labor that was in part caused by the increase in min. wage. Much of the surplus and extra grants appear to be a result of COVID funds. The administrator cautioned board that if there is not structural change in IL, then when the COVID funds run out, budget cuts are likely. As such, it is advised to continue to work with PLC to secure LIHTC deals and increase reserves so MCHD can weather those potential budget issues.

## 6. NEW BUSINESS

### a. Executive Session:

*Motion to enter executive session at 7:47 per open meetings act 5/ILCS 200/2 Section 2: C(11)Pending or probable litigation against, affecting or on behalf of the public body, C(21)The review of Executive Session Minutes from December 14 2021, determination on continued confidentiality of Executive session minutes and destruction of recordings.*

*Mike Markley                      Second: Jason Bastien*

***Motion Carried***

### b. Board adjourned executive session at 7:50pm motion from Mike Markley and seconded by Jason Bastien.

***Motion Carried***

### c. Board Action following Executive Session –

*Motion to approve March 7<sup>th</sup> 2023 executive session minutes, continued confidentiality of all executive session minutes since 2018, and the destruction of recordings for all meetings over 18 months old:*

*Mike Markley                      Second: Jason Bastien*

***Motion Carried***

### d. Employee on Call policy- None

- e. CCP- HCA pay rate- IDOA has increased reimbursement rates and another increase is expected in the coming months as funding was passed in the budget with a goal to bring HCA's to an average pay of \$17 per hour. This will be \$2 above IL minimum wage which is about what HCA's were earning prior to the IL minimum wage increases started going into effect.

*Motion approving a \$1 an hour increase for all HCAs:*  
***Motion Carried***

*Jason Bastien*

*Second: James Brown*

**f. Continuity of Operations-** *Motion to approve policy as presented:*

*Mike Markley*

*Second: Jason Bastien*

***Motion Carried***

7. Upcoming meetings: August 22<sup>nd</sup>; December 5<sup>th</sup> 2023

8. **ADJOURNED: 8:00PM**